

Munsey Park Committee Descriptions

Book Fair

March. Volunteers assist with inventory, finances, restocking and decorating for the book fair. Work begins in the Fall. Book fair runs for a week in March.

Box Tops for Education

Periodic. Volunteers organize the collection and redemption of Box Top labels. Organize school contest January- March. Minimal time commitment.

Bulletin Boards

Monthly. Volunteers work with the art teachers to update bulletin boards.

MP Book Week

November. Volunteers organize a week of activities for students to celebrate books. Volunteers work closely with the librarian.

Directory

September/October. Volunteers prepare, proof and distribute the school directory. Compile and update information.

Extended Extras

Volunteers coordinate with teachers to offer classes before and after school. Fall Session(October-February), Spring Session(March-May).

Grade Level Chairs (Ongoing) act as a liaison between the SCA leadership and the Room Representatives. Responsible for reporting issues in their grades and contacting room representatives via email regarding school and SCA news. Facilitates communication about the budget through room representatives. Required to attend monthly GLC meetings and to serve as a volunteer at the SCA Fair. Expected to attend SCA meetings and at least one Board of Education meeting.

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Guess Who's Coming to Read

Volunteers coordinate a reading event for grades K-4. Community members visit the classrooms to read a story and share their love of reading. Event is one morning in January.

Halloween Party (5th and 6th grade)

Party takes place the Friday night before Halloween. Planning from September-October. Many volunteers needed to run subcommittees for both grades. Fifth grade chairs needed and will work directly with 6th grade chairs and then continue as chairs the following year.

Holiday Gift Giving Program/Project Share

November/ December. Volunteers work with the school social workers to organize and collect gifts during the holiday season. Gifts are donated to families in need in our community. Works in conjunction with Project Share. A district wide effort to help fill the basic needs of economically challenged families in the community. Strictly confidential.

Family Theatre

Volunteers coordinate two theatre performances a year, manage ticket sales, and advertising. Performances are held on a Saturday afternoon.

Health and Wellness

Volunteers coordinate Health and Wellness Week at Munsey Park.

Membership

September/January. Volunteers distribute SCA membership forms and collect dues at Open House.

Go Green Week/Earth Day Chair

Go Green Week/Earth Day Chair is responsible for organizing activities and programming related to go green week/Earth Day in April. This person is not responsible for maintaining the gardens.

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Planet Manhasset/Community Gardens Chair

This person will be the main point person for all three gardens located in the district; Munsey Park, Shelter Rock, and the High School. The chairperson will coordinate with school administrators, teachers, HS Green Club, Scout Troops and interested members of the community to maintain the edible organic garden at the high school as well as the monarch butterfly way stations at MP and SR. This chairperson will also be responsible for organizing fundraising opportunities for Planet Manhasset throughout the school year.

Saturday Series

Volunteers coordinate Saturday Series classes and registration. Also involved in running Saturday Series on Saturday mornings.

SCA Fair

April/May. Volunteers help coordinate the many aspects of running the fair, including vendors, food, attic treasures, volunteers.

SCA Luncheon

November. Volunteers organize the fall fundraising event. Volunteers assist with silent auction, raffles and vendors.

Ice Cream Social

August. Volunteers coordinate a new student ice cream social.

Lunch Duty

Ongoing. Volunteers implement lunch duty volunteer sign up for K-2.

Photo Day

September/October

Volunteers coordinate photo day.

Red Ribbon Week

October. Volunteers partner with CASA to plan a week of events to promote awareness about healthy living.

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Safety

Volunteers partner with school administrators to identify ways to improve school safety.

Spirit Wear

Volunteers order and sell Munsey Park spirit wear including apparel, blankets, chairs.

School Supplies

June-August. Volunteers coordinate school supply fundraiser.

Staff Appreciation Luncheon

April-May. Volunteers coordinate a luncheon honoring the teachers and staff at Munsey Park.

Website Editor

Ongoing weekly commitment. Volunteers produce a draft of the Munsey Park SCA webpage to reflect upcoming SCA events.

CASA Liaison

Volunteers represent Munsey Park at CASA meetings.

Community Education Committee

Volunteers help raise awareness and provide clarity around the school budget.

Enrichment Committee

Volunteers coordinate enrichment programs for grades K-6. Chairperson works closely with Shelter Rock chairperson and coordinate appropriate programs that enhance curriculum among grades. Volunteers provide feedback on the enrichment programs.

Munsey Park Committee Descriptions

For Parents of 6th Graders Only

6th grade promotional party

May/June. Volunteers plan a promotional party for the 6th graders graduating from Munsey Park. Party is the last week of school.

6th grade trip to Splish Splash

June. Volunteers organize the 6th grade trip to Splish Splash.

6th grade yearbook

Volunteers create, sell and distribute a 6th grade yearbook.